

## How to Join our Webinar using the Zoom Platform on Tablets

If you already have the Zoom App downloaded to your device, then you will probably be taken directly to the App and some of the following steps may not be necessary.

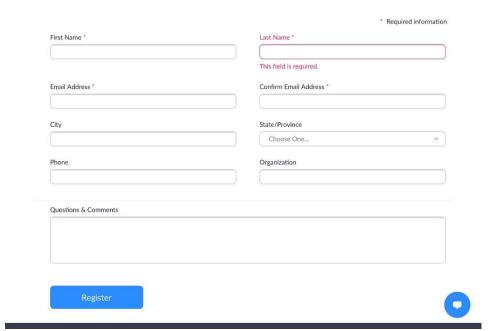
If you do NOT have the Zoom app on your device, be sure to start logging in about 5 minutes before the premiere so that you are all set up before it starts.

Once you set this all up once, you won't have to do this all again the next time!

To join the webinar: click the link that ACO provided you or that you received in the confirmation page on EventBrite after you registered. You'll also receive the link in an email from ACO via EventBrite. Please check your spam folder if you can't find it in your inbox.

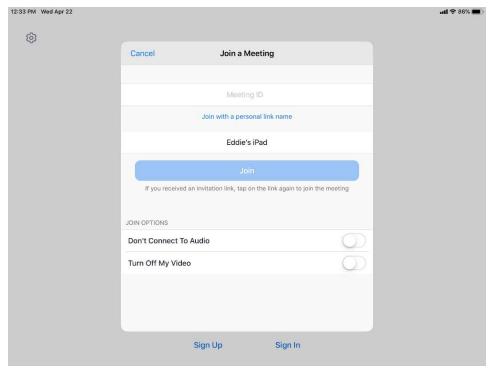
- 1. Be sure to locate the 9-digit meeting ID/webinar ID from your registration email. It may appear at the end of the phone dial-in information, or it will be in the join link, just after https://zoom.us/w/
- 2. Also be sure to locate the password.





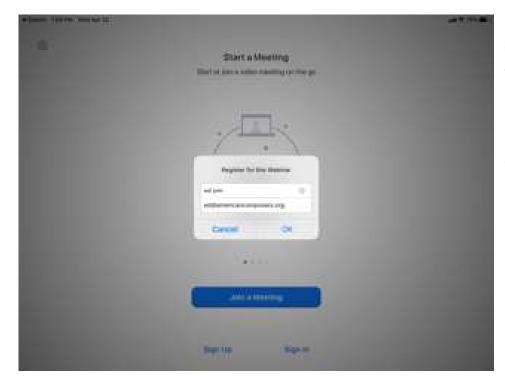
You will then be asked to register. Fill out the information in this form and click "Register."

You will then be prompted to download the Zoom app. It's free.



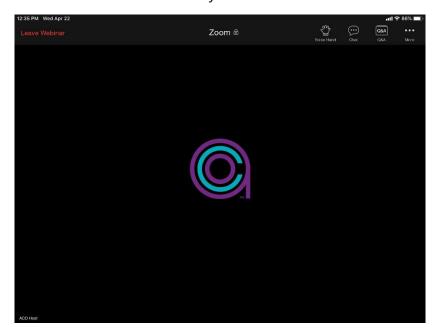
Once the app is downloaded and open, you can click "Join Meeting" and enter the meeting ID. Click "Join."

You will then be asked to enter the meeting ID and the meeting password.



Lastly, you will be asked to enter the name that will be used for you as an attendee (it doesn't have to be your real name if you prefer not to use it) and your email address (nobody will see this except the host).

Congratulations! You are in the webinar: If the host has not started broadcasting the webinar or is preparing using a practice session, you will receive the following message: "Waiting for the host to start this meeting" Once the webinar has started you will see this screen for the duration of the event:



## During the event:

## Options to interact with audience and panelists

Chat: Your chat button is in the upper right-hand corner of your screen. Click on this to allow you to send a message to the host, panelists, and attendees.

Question & Answer: Similarly, your Q&A window is just to the right of the chat button, allowing you to ask questions to the host and panelists. They can either reply to you via text in the Q&A window or answer your question live.

We hope this is helpful in accessing our programs and that you will enjoy the premieres!