

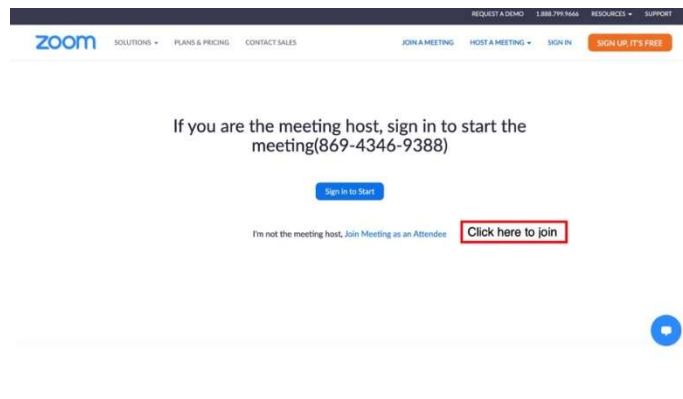


Connecting ACO Community

How to Join our Zoom Webinar using a PC operating Windows

For audience members joining with the webinar by invitation link:

1. **To join the webinar:** click the link that ACO provided you or that you received in the confirmation page on EventBrite after you registered. You'll also receive the link in an email from ACO via EventBrite. Please check your spam folder if you can't find it in your inbox. When you see the page below, please click "Join Meeting as an Attendee."
 - a. **Note:** If you have downloaded Zoom app on your Windows PC, the webpage will ask you to use the app for the webinar. Please click "Launch Zoom App"; If you do not have it the app, you will be directed to a new webpage.

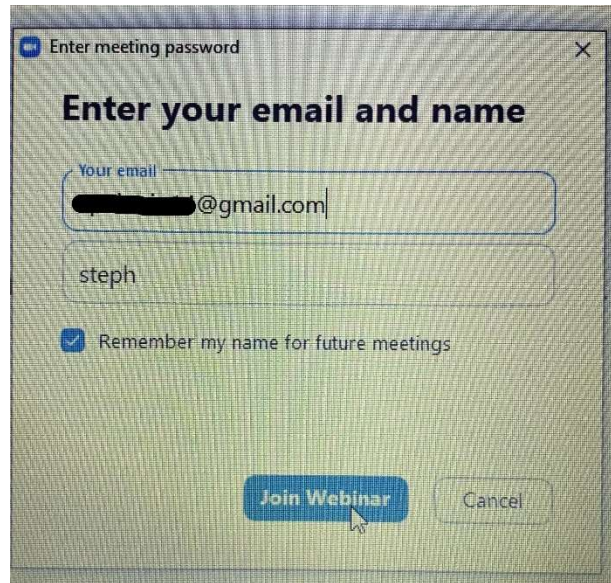


*You may be asked to register again after you click. Please fill in all the information requested and continue.

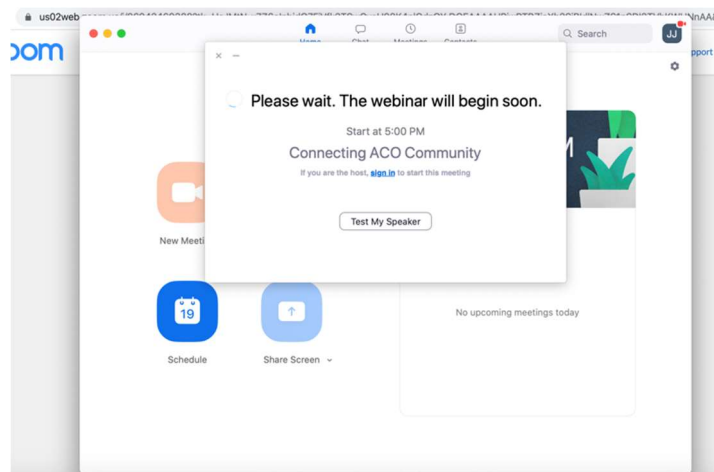
2. Locate the 6-digit meeting password from your registration email.
3. Click Join Meeting.



4. If prompted, enter your name (it doesn't have to be your real name if you prefer not to use it) and your email address (nobody will see this except the host). Then click Join Webinar.



Waiting for the host to start the webinar: If the host has not started broadcasting the webinar or is preparing using a practice session, you will see this message (image below) on your screen: Please wait. The Webinar will begin soon. You don't need to do anything, and the host will let you in when it starts.



During the event:

Options to interact with audience and panelists

Chat: Your chat button is in the upper right-hand corner of your screen. Click on this to allow you to send a message to the host, panelists, and attendees.

Question & Answer: Similarly, your Q&A window is just to the right of the chat button, allowing you to ask questions to the host and panelists. They can either reply to you via text in the Q&A window or answer your question live.

We hope this is helpful in accessing our programs and that you will enjoy the premieres!